


**UNITED STATES PROBATION DEPARTMENT  
DISTRICT OF MASSACHUSETTS  
MEMORANDUM**



**To:** Honorable U.S. District Judge Assigned

**From:** Erin Hennemann   
U. S. Probation Officer Assistant

**Re:** Assignment to the Administrative/Low Intensity Caseload

**Date:** October 30, 2007

In 1988, the Judicial Conference Committee on Criminal Law and Probation Administration established a Subcommittee and Task Force on Supervision to address problems in supervision. In June, 1991, as a result of their work, the Committee on Criminal Law and Probation approved the new Supervision Monograph 109. The Monograph's emphasis on enhanced supervision actually came about as an answer to neglected supervision due to probation resources spent on Presentence Reports due to the implementation of the Guidelines.

The basic philosophy behind the Monograph is that offenders need to be seen purposefully. If there is no purpose to Probation Officer contacts, then those contacts need not be made for their own sake. Instead, valuable Probation Officer time should be spent with offenders who truly need services.

With this in mind, a new category of supervision has been devised that will enable officers to relieve themselves of the duty to make regular personal contact with certain clients who meet the criteria laid out in the Monograph. We have reviewed our caseload and note that the following client sentenced by Your Honor meets the criteria and will be placed in an Administrative/Low Intensity Caseload:

**BRYANT, Ricardo, Docket #05-10044**

We shall continue to monitor monthly report forms, requests for travel, fines and restitution, and any new criminal activity. The offender has been informed s/he continues to be responsible for compliance with all conditions set by the Court.

Approved By: 

Brian McDonald  
Supervising U. S. Probation officer

---

**408 Atlantic Avenue Rm. 434, Boston, MA 02110-3349**